

# Alan Douglas Borthwick

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## **Personal Information**

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Email : alanborthwick@yahoo.co.uk  
Date of Birth : 31/07/1966  
Nationality: British

## **Training Courses**

U.K. RGIT,  
Current Medical Certificate,  
Dangerous Goods by Air,  
Dangerous Goods by Sea,  
Vantage Trained,  
MIST Training,  
COSHH Assessor's Course,  
Waste Management Course

## **Employment History**

**Mar 2021 - Aug 21**      **IOG / PETROFAC**  
**Drilling Materials & Logistics Controller**

- **Rig - Noble Hans Deul**
- Wells worked on: Elgood (Drill & Complete)
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight.
- Daily Lookahead Report
- Coordinating Vessel movements
- Returning 3rd Party rental equipment
- Complete 3rd Party rental tracking
- Arrange and return of all waste c/w all relative documentation
- Call off rental equipment when required
- Arranging personnel movements to and from the rig
- Complete any Dangerous Goods paperwork relating to Inbound Cargo

**Apr 19 – May 20**      **HURRICANE ENERGY / PETROFAC**  
**Jan 20 – May 20**      **Drilling Materials & Logistics Controller**

- **Rig – Transocean PBLJ**
- In Shipyard due to Coronavirus

**Apr 19 – Dec 19**      **Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Wells worked on: Warwick Deep (Drill, Test & Abandon).
- Lincoln B (Drill, Test & Suspend) Warwick Crestal (Drill, Test & Abandon).
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight.
- Daily Lookahead Report.
- Coordinating Vessel movements.
- Returning 3rd Party rental equipment and complete 3rd Party rental tracking register.
- Arrange and return of all waste c/w all relative documentation.
- Call off rental equipment when required.

- Arranging personnel movements to and from the rig.
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Sep 18 – Mar 19**

**ENQUEST  
Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Wells worked on: Kraken Project DC4.
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report.
- Coordinating Vessel movements Returning 3rd Party rental equipment Complete 3rd Party rental tracking (CTX).
- Arrange and return of all waste c/w all relative documentation
- Call off rental equipment and prepare loadlists for boats.
- Arranging personnel movements to and from the rig (Vantage).
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Aug 18 – Sep 18**

**AZINOR  
Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Well worked on : Plantain – Agar 17A
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report.
- Coordinating Vessel movements
- Returning 3rd Party rental equipment Complete 3rd Party rental tracking.
- Arrange and return of all waste c/w all relative documentation
- Call off rental equipment when required.
- Arranging personnel movements to and from the rig.
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Jun 18 – Aug 18**

**ENQUEST  
Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Well worked on : Alma K1, K2 & K3 Workovers (Pull & replace ESP Pumps)
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report.
- Coordinating Vessel movements
- Returning 3rd Party rental equipment and complete 3rd Party rental tracking (CTX).
- Arrange and return of all waste c/w all relative documentation.
- Call off rental equipment and prepare load lists for boats arranging personnel movements to and from the rig (Vantage).
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Apr 18 – Jun 18**

**DANA PETROLEUM / PETROFAC  
Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Well worked on : Dana Western Isles LI-2 (Drill & Complete)
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report
- Coordinating Vessel movements
- Returning 3rd Party rental equipment Complete 3rd Party rental tracking
- Arrange and return of all waste c/w all relative documentation
- Call off rental equipment when required
- Arranging personnel movements to and from the rig
- Complete any Dangerous Goods paperwork relating to Inbound Cargo

**Feb 15 – Apr 18**

**ENQUEST  
Drilling Materials & Logistics Controller**

- **Rig – Transocean Leader**
- Wells worked on: Kraken Project DC1, DC2 & DC3. Drilled and completed 22 wells.
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report.
- Coordinating Vessel movements.
- Returning 3rd Party rental equipment Complete 3rd Party rental tracking (CTX).
- Arrange and return of all waste c/w all relative documentation.
- Call off rental equipment and prepare loadlists for boats.
- Arranging personnel movements to and from the rig (Vantage).
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Apr 12 – Feb 15**

**Drilling Materials & Logistics Controller**

- **Rig – Stena Spey**
- Wells worked on :
- Alma K1, K2, K3, K4, K5, K6 & W1
- Avalon Appraisal well
- Dons S1, S5, S10, S11, S12, S15, W1, W2, W5 & W6
- **Duties:**
- Completing Inbound Manifest for both Sea and Air Freight. Daily Lookahead Report.
- Coordinating Vessel movements.
- Returning 3rd Party rental equipment Complete 3rd Party rental tracking (CTX).
- Arrange and return of all waste c/w all relative documentation.
- Call off rental equipment and prepare loadlists for boats.
- Arranging personnel movements to and from the rig (Vantage).
- Complete any Dangerous Goods paperwork relating to Inbound Cargo.

**Nov 96 – Mar 12  
May 09 – Mar 12**

**DIAMOND OFFSHORE  
Materialsman**

- **Rig – Ocean Guardian**
- 2 Years spent in the Falklands drilling for Desire & Rockhopper
- **Duties:**
- All rig stores duties.

**Oct 00 – Apr 09**

**Materialsperson**

- **Rig – Ocean Princess**
- **Duties:**
- All rig stores duties including:
- Ordering, receiving and checking of equipment; Regular stocktaking and maintaining of store.
- Organising backload and manifesting of 3rd party (Talisman) equipment by air and sea off the rig.
- Receipt and Checking of 3rd party equipment received, onboard the rig.
- Upkeep of Talisman Rental Equipment Register.

**Aug 00 – Oct 00**

**DIAMOND OFFSHORE (SECONDED TO KERR MCGEE)  
Material Controller**

- **Rig – Ocean Princess**
- Ordering, receipt and checking of all Kerr McGee and 3rd party equipment received on board.
- Organising backload and manifesting of equipment by sea and air off the rig.
- Update of equipment rental register. Updating daily cost sheets for rental equipment and 3rd party personnel.

- Ensuring all equipment had current certification.
- Back-up HLO.

**Nov 98 – Jul 00**                      **DIAMOND OFFSHORE (SECONDED TO EXXONMOBIL)**  
**Material Controller**

- **Rig – Ocean Princess**
- Ordering, receipt and checking of all ExxonMobil and 3rd party equipment received onboard.
- Organising backload and manifesting of equipment by air and sea off the rig.
- Update of equipment rental register.
- Updating daily cost sheets for rental equipment and 3rd party personnel.
- Ensuring all equipment had current certification.
- Back-up HLO.

**Nov 96 – Nov 98**                      **DIAMOND OFFSHORE**  
**Storeperson**

- **Rig – Ocean Alliance**
- Responsible for all material control procedures i.e. materials control system, rig equipment records, inventory control, requisitions, 3rd party policy procedures, all cargo manifesting and dangerous goods (sea and air) declarations, material transfers, disposal of company assets, material and service receipt, computer maintenance.

**Nov 94 – Nov 96**                      **BLANE LEISURE LTD**  
**Warehouse Supervisor**

- Supervision and training of staff.
- Unloading and receipt of sports equipment from carriers, checking of stock against delivery notes.
- The use of a computerised stock control system
- Order picking for dispatch to Sports Division shops.
- Regular stock checks.

**Oct 93 – Jun 94**                      **DIGITAL EQUIPMENT SCOTLAND LTD**  
**Storeperson**

- The unloading and receipt of equipment by road, air and sea. Unpacking, issue or location of equipment to stock or other departments.
- The use of computerised stock control system to record receipts, issues, transfers and update any other information necessary.

**Feb 93 – Jun 93**                      **AMEC OFFSHORE**  
**Technical Clerk (Materials)**

- **Rig – Lomond Platform**
- Checking manifests on receipt of equipment by sea and air, updating material requisition book on receipt of equipment, checking to ensure all equipment and containers certified, hastening of outstanding requisitions.
- Generally assisting material controller.
- One trip spent on the Everest platform as a technical clerk (administration)

**Duties:**

- Checking of incoming personnel and crew change, updating P.O.B., arranging crew change roster. Generally assisting admin supervisor.

**Jan 92 – Aug 92**

**SWEATER SHOP  
Warehouse Shift Supervisor**

- Supervision and training of staff.
- Loading and unloading of yarn update of stock record cards.
- Raising of invoices for fabric and embroidery.
- Liaise with knitting supervisors on orders.

**Dec 91 – Jan 92**

**SCOTTISH MUTUAL ASSURANCE  
VDU Operator**

- Input and update of data relating to company pension schemes

**Dec 84 – Feb 91**

**ROYAL AIR FORCE  
Supplier (Storeperson)**

- The issue, receipt return transfer loan and exchange of stores including the operation of a computerised stock control system and automatic data processing action necessary to record such transactions preparation of transit documentation and the correct packing and marking of containers for dispatch by road, rail, and air.